



Allied Youth of Newfoundland and Labrador



Join the Allied Youth (AY) NL Board of Directors and help the growth of young people in NL communities.

What does the AY NL Board of Directors do?

Our objectives are:

- To develop standardized regulations for use in all Posts of the Allied Youth program throughout Newfoundland and Labrador.
- To act as the regulating body for the Allied Youth Program in Newfoundland and Labrador.
- To promote development of leadership skills among the youth and leaders of Allied Youth in Newfoundland and Labrador.
- To foster the development of community action initiatives by, and for, youth throughout the province.
- To recognize the achievements of youth in various areas of involvement, both inside and outside of the program.
- To assist the Provincial Executive with organization of a variety of events and gatherings throughout the province during the year.
- To promote Allied Youth province wide, and assist any and all organizations, companies, schools and regions looking to establish Allied Youth posts within their respective regions.
- To provide a communication network for all people interested in Allied Youth province wide.
- To work as a communication liaison between other provincial, national, and international Allied Youth organizations (when applicable).
- To ensure all activities and events are run in a safe and efficient way, and encouraging youth to take the lead on organizing these events.

What will be expected of me as a Board Member?

Board Members are expected to attend and actively participate in board meetings (three-four times/year), subcommittee meetings and planning sessions. In addition, Board Members monitor the organization's programming, annual budget and help make decisions that guide the organization's progress. You will also participate in regular evaluation of the board's performance.

I've never been on a board before; is there training to help me understand my responsibilities? Allied Youth NL has implemented a new Board of Director's orientation program to help understand your role. In addition, there is board education and training opportunities in which you are expected to participate, whenever available and appropriate.

Responsibilities of the Board

- Ensure the organization moves forward fulfilling its objectives
- Ensure that the Provincial Coordinator and Provincial Executive have the resources to support and fulfill the organizations objectives and to finance its programs
- Provide financial oversight and accountability
- Maintain effective governance of the organization by using broad policies and objectives
- Ensure legal and ethical integrity and accountability of the organization
- Recruit and orient new board members and assess board performance

You only get out of A.Y. what you put into it!



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General Expectations of the Board

- Regularly participate in board meetings, committees and important related meetings
- Contribute/volunteer a minimum of ten hours per month
- Make a serious commitment to participate actively in board and committee work
- Stay informed about board and committee issues, prepare for meetings, and review and comment on minutes and reports
- Get to know other board members and build collegial working relationships that contribute to consensus
- Be an active participant in the board evaluation and planning efforts
- Disclose all material facts and relationships, and refrain from voting when there is a conflict of interest
- Maintain confidentiality
- Participate in special events and fundraising

Opportunity

Allied Youth Newfoundland & Labrador is seeking a diverse, effective Board of Directors that is qualified to guide the organization, assume its defined role and responsibilities, is willing and able to actively participate in board leadership and is motivated by the objectives of Allied Youth Newfoundland & Labrador. Applicants must be at least 19 years of age or older.

The Allied Youth Newfoundland & Labrador Board of Directors is now accepting nominations for the following positions:

- Directors (2 Year Term)*
- Post Advisor Representative (1 Year Term)
- Parent Representative (1 Year Term)

***The organization is seeking Directors with a variety of skillsets, including but not limited to:
Fundraising, Marketing, Sponsorship, Technology and Risk Management**

Individuals interested in the Parent Representative position must have a child presently in the organization, or who has been a member within the past **three** years.

Individuals interested in the Post Advisor Representative position must be a current Post Advisor with a chartered Post or have been one within the past **five** years.

Our fiscal year runs from January 1 to December 31. A Term Year is classified as from the elected date to the subsequent AGM.

Process

The nomination application will be submitted to the Allied Youth NL Board of Directors Selection Committee. Applicants will be contacted for a screening interview by telephone. This Committee will review all applications and forward suitable applicants for nomination at the Annual General Meeting. Elections will take place at the AGM on Sunday, April 28th at 10:00am at the Holiday Inn Hotel in St. John's, NL (Portugal Cove Road).

Elections will follow the protocol outlined in the Allied Youth Newfoundland and Labrador Inc Constitution.

Deadline for applications is Monday, April 7th 2019. All applications sent by mail must be postmarked on or before this date. Late applications will not be considered.

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**AY NL Board of Directors
Nomination Application
Deadline: Sunday, April 7th 2019**

Please print and complete application in full

Personal Information

Last Name	First Name	
Home Address	City/ Town	Postal Code
Mailing Address	City/ Town	Postal Code
Home Phone	Cell Phone	Work Phone
E-Mail Address		
Are you 19 years of age or older? <input type="checkbox"/> YES <input type="checkbox"/> NO		

Volunteer Experience

Have you ever volunteered with Allied Youth NL before? YES NO

If "YES" please specify year & capacity

Organization	Your Title	Start	End	Supervisor's Name

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Are you willing to commit ten hours/month to volunteering (not including administrative duties including responding to emails)? <input type="checkbox"/> YES <input type="checkbox"/> NO
Are you willing to make a full term commitment as a member of the Board of Director? <input type="checkbox"/> One Year <input type="checkbox"/> Two Year

Please check the following areas you have experience and/or are interested in:

- Board & Governance Finance Public Relations
- Fundraising Marketing Strategic Planning
- Risk Management Technology Administrative
- Programming

What skills and experience do you have to offer?

- Valid driver's license Media relations Experience with youth
- Fundraising Event Planning Administrative
- Leadership CPR Standard first aid

Web Site Development Skills (Please specify:)

Computer skills (Please specify:)

Special Training/Certifications: -----

Other: -----

What skills, interests or experience can you bring to the Allied Youth organization and / or the Allied Youth Board of Directors?

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Why are you interested in volunteering with the Allied Youth organization?

How did you learn about Allied Youth (Please check all that apply):

- Another AY Volunteer Flyer Print Media (i.e. Newspaper)
- Internet Former AY Member Current AY Member
- School Other (Please Specify:) -----

Personal / Professional References

Please provide us with two references that are familiar with your experience:

Name	Relationship	
Street Address	City/ Town	Postal Code
Telephone Number	Email Address	

Name	Relationship	
Street Address	City/ Town	Postal Code
Telephone Number	Email Address	

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Background Checks

Allied Youth conducts background checks of prospective volunteers. This policy has been adopted to address the safety and well being of our youth, their families, and other volunteers. Our checks will include personal and professional references and RNC/RCMP for criminal histories. The Board of Directors of Allied Youth Newfoundland & Labrador may consider the impact of any offenses disclosed in these checks as possible grounds for denial of approval. AY may, at its discretion, conduct periodic background checks to insure that current information is maintained.

A RNC / RCMP Certificate of Conduct in good standing will be required prior to acceptance of a position on the Allied Youth Board of Directors.

Volunteer Applicant's Consent and Release

As a crucial part of the approval process, applicants to be volunteers provide several kinds of information about their personal and professional backgrounds. I give permission for members of the Allied Youth Newfoundland & Labrador Board of Director's Selection Committee to contact any references provided within this application.

Either failure to make written disclosure of information, which this application requires or misrepresentation in the information supplied constitutes a basis for denial of approval. Where omissions or misrepresentations come to light after approval has been granted, the volunteer is subject to dismissal.

Signature of Applicant _____

Date _____

Completed applications should be returned to:

AY NL Board of Directors Selection Committee

P.O. Box 21145, St. John's, NL A1A 5B2

Email: contact@alliedyouth.ca (Scanned copies with original signature will be accepted, however, originals must follow by mail)

Deadline for applications is **Sunday, April 7th 2019**. All applications sent by mail must be postmarked on or before this date.

***Allied Youth Newfoundland & Labrador thanks you for your interest,
however only successful candidates will be contacted.***

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